



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

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Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors  
**FROM:** Ben Wehmeier, County Administrator  
**DATE:** July 26, 2017  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of July 31, 2017

<b>July 31, 2017 Monday</b>	No Scheduled County Meetings		
<b>August 1, 2017 Tuesday</b>	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
<b>August 2, 2017 Wednesday</b>	Historic Sites Preservation Council  Infrastructure Committee	8:30 a.m.  9:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson  Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>August 3, 2017 Thursday</b>	<b>*Strategic Planning Committee</b>	<b>12:30 p.m.</b>	<b>Workforce Development 874 Collins Rd, Rm 103, Jefferson</b>
<b>August 4, 2017 Friday</b>	<b>*WI River Rail Transit Commission (WRRTC) (Agenda added)</b>	<b>10:00 a.m.</b>	<b>Madison Highway Garage 2302 Fish Hatchery Rd, Madison</b>
<b>August 5, 2017 Saturday</b>	No Scheduled County Meetings		
<b>August 6, 2017 Sunday</b>	No Scheduled County Meetings		



**ADRC Advisory Committee Agenda**  
**Jefferson County Human Services Department**  
1541 Annex Road, Jefferson, WI 53549  
Health/Human Services Conference Room

Date: Tuesday, August 1, 2017

Time: 1:00 p.m.

**Committee Members:** Earlene Ronk, Chair; Ellen Haines, Russell Kutz, Marcia Bare, Carolyn Niebler Connie Stengel, Ellen Sawyers, Jeanne Tyler

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 6/6/2017
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Advocacy Updates
9. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
10. Discuss Senior Dining Program Updates– Leigh Fritter, Nutrition Program Supervisor
11. Discuss and review the Meal Cost Tool Worksheet
12. Discuss and review ADRC 2016 Satisfaction Survey
13. Discuss and review Transportation
14. Discuss and review Guardianship Policy and Procedure
15. Discuss possible agenda items
16. Adjourn

Next scheduled meetings:      September 5, 2017  
   October 3, 2017  
   November 7, 2017

**A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**

# **Historic Sites Preservation Council**

Jefferson County Courthouse  
311 S. Center Avenue, Room 202

Wednesday, August 2, 2017  
8:30 a.m.

## **Council Members**

Ed Morse, Chair; Matt Foelker, Vice Chair; Robert Birmingham,  
Secretary; Steve Nass; Steve Mode

## **Agenda**

1. Call to order
2. Roll call
3. Certification of compliance with the open meetings law
4. Review of agenda
5. Public comment  
(Members of the public who wish to address the Council must register their request at this time)
6. Approval of minutes from the May 18, 2017 and July 5, 2017 meeting
7. Communications
8. Design of Council webpage
9. Discussion on Work Plan
10. Outreach to local historical societies
11. Prospective landmark sites
12. Potter's Field follow-up
13. Future meeting schedule
14. Potential agenda items for Council's next meeting
15. Adjourn

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# **Infrastructure Committee**

## **AGENDA**

Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson WI 53549

Wednesday, August 2, 2017

9:00 a.m.

### **Committee Members**

Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Gary Kutz, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the July 5, 2017 Infrastructure Committee meeting minutes
8. Update on mass notification system & alert systems bids
9. Update on concrete installation and sidewalk replacement bids
10. Discussion and possible action on multifunctional copier replacement bids
11. Discussion and possible action on inmate communications system bids
12. Discussion and possible action on MIS reorganization
13. Review of 5 Year Capital Plan
14. Update on restroom remodeling
15. Financial Reports (June)
  - a. Central Services
  - b. Management Information Systems (MIS)
16. Discuss future meeting schedule. Set next meeting date (September 6, 2017)
17. Discuss potential agenda items for the Committee's next meeting
18. Adjourn

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including the Jefferson County Board of Supervisors, may be present at this meeting.

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## **AGENDA**

### **Strategic Planning Committee**

Workforce Development  
874 Collins Rd, Room 103  
Jefferson, WI 53549

Thursday, August 3, 2017, 12:30 p.m.

#### **Committee Members**

##### **STAFF**

Rob Klotz, Director - Planning and Zoning; Mark Watkins, Director - Land and Water Conservation; J. Blair Ward, Corporation Counsel; Kathi Cauley, Director - Human Services; Kevin Wiesmann, Supervisor – Parks Department; Staci Hoffman, Register of Deeds; Ben Wehmeier, County Administrator

##### **PUBLIC**

Matthew Mauthe, CEO - Marquardt Village; Charles Crave, Co-Owner - Crave Brothers Farm; Christopher Scherer, Owner – Good Time Music Service; Travis Feirtag, Co-Owner – Holosoft; Lindsay Knoebnel, Family Farmer

##### **MUNICIPALITY**

Matt Trebatoski, City Manager – Fort Atkinson; John Swisher, Village President – Johnson Creek

##### **SCHOOL DISTRICT**

Cassandra Schug, Superintendent – Watertown Unified School District

##### **COUNTY BOARD**

Steve Nass, Supervisor – District 15; Jennifer Hanneman, Supervisor – District 18; Amy Rinard, Supervisor – District 9; George Jaeckel, Supervisor – District 23; Augie Tietz, Supervisor – District 4; Dick Jones, Supervisor – District 1; Jim Braughler, Supervisor – District 5; Jim Mode, Supervisor – District 20; Greg David, Supervisor – District 3; Laura Payne, Supervisor – District 16; Jim Schroeder, County Board Chair – District 19

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Discussion on creating a strategic planning vision statement (Facilitated by Chamness Group)
7. Next meeting dates:
  - August 25, 2017 1:00 – 4:30 p.m.
8. Adjourn

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# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website [www.wrrtc.org](http://www.wrrtc.org)

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday August 4<sup>th</sup> 7, 2017 Meeting Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Matthew Honer, WRRTC Administrator

## Wisconsin River Rail Transit Commission

Meeting Friday, August 4<sup>th</sup>, 2017 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

### *WRRTC's Schedule of Meetings:*

2017
January 6
February 10
March 10
April 7
May 5
June 9
July 7
August 4
September 8
October 6
November 10
December 8

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday** of the **month** at the **Dane County Highway Building** in Madison, WI.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

*Thank you for your interest and assistance.*

*To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)*

# Wisconsin River Rail Transit Commission

Meeting - Friday, August 4<sup>th</sup>, 2017 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

*10 minutes estimated | Action Items*

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft July 2017 Meeting Minutes** – Prepared by Honer
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

## REPORTS & COMMISSION BUSINESS

*5 minutes estimated | Update and Action Item*

8. **WRRTC Financial Report** – Jim Matzinger /Gene Gray, Accountant
  - Treasurer's Report for July and Payment of Bills

*10 minutes estimated | Update*

9. **Wisconsin & Southern Railroad's Report on Operations** – WSOR
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Other Continuing Issues/ Topics
  - Update on Business Development

*10 minutes estimated | Update*

10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

*5 minutes estimated | Update*

11. **WRRTC Correspondence/Communications and Administrator's Report** – Matthew Honer, Admin.

*10 minutes estimated | Update*

12. **Presentation of WRRTC Insurance** – Tom Schaefer, Richgels-Schaefer Insurance.

*10 minutes estimated | Update*

13. **Discussion and possible action to approve 2016 Audit** – Gene Gray, Treasurer

*10 minutes estimated | Update and Action Item*

14. **Discussion and action to amend 2017 Budget** – Alan Sweeney, Chair

*10 minutes estimated | Update and Action Item*

15. **Discussion and action on 2018 Budget** – Alan Sweeney, Chair

*10 minutes estimated | Update and Action Item*

16. **Discussion and possible action on Engineering and Design Proposal for Sauk City Railroad Bridge** – Alan Sweeney, Chair

*10 minutes estimated | Update*

17. **Presentation and Questions of St. Feriole Island track improvement project, Prairie du Chien** – Blair Dillman, Prairie Sand and Gravel

18. Action Item. **Adjournment**